



OnSite

WRITTEN COMPREHENSIVE EXAMINATION

APPLICATION PROCEDURE

SPECIAL TERM AY 2023-2024

1

SECURE

a copy of your Temporary Transcript of Records from the Registrar's Office (2nd Floor, Main Building)


Requirements for M.A./M.S.: 30 Academic Units

- ▶ 6 units of prerequisite courses
- ▶ 9 units of core courses
- ▶ 15 units of specialization courses

Requirements for Ph.D./Ed.D.: 39 Academic Units


- ▶ 9 units of philosophy courses/applied courses
- ▶ 30 units of specialization courses

Am I qualified to take the WCE?



2

Accomplish the application form


Download 

What courses should I select for WCE?

M.A./M.S. students must choose six (6) courses (2 core and 4 specialization)


Ph.D./Ed.D students must choose eight (8) specialization courses

Note: On-going courses are not allowed.



3

Pay WCE fee through Treasury Department




- Print WCE payment slip
- Proceed to Cashier's office, 2nd Floor, Main Building (For clearance and for payment)

Monday-Friday
8:30-11:00am; 1:00-4:00pm

How much is the WCE application fee?

MA/MS: Php **4,000.00**

PhD/EdD: Php **5,000.00**



Onsite payment begins on May 22, 2024

4


SUBMIT

Pdf copies of your grades, WCE application form and copy of official receipt at the UST Graduate School Office Window.

USTGS Office Schedule

Tuesday - Friday
10:00am-7:00pm

Saturday
8:00am-5:00pm



5

Check our website

<http://graduateschool.ust.edu.ph/> for the posting of your WCE schedule on **July 6, 2024.**


Two courses will be allotted per day (9:00AM - 12:00nn).

When is the WCE?

MA/MS: **July 15-16 & 22, 2024**

PhD/EdD: **July 15-16, 22-23, 2024**

VENUE: TARC Building



Deadline of WCE Application is on June 8, 2024.

Schedule of WCE Orientation is on **July 12, 2024 (6:00-7:00pm)**. All WCE test-takers are **REQUIRED** to attend the Orientation. The link for the orientation will be sent to your email address by **July 10, 2024**

For inquiries, please contact: wce.gs@ust.edu.ph or call at **02-8731-5396**

or visit the **USTGS Office** and look for MR. LINOI MARCAIDA

(Tuesday - Friday, 10:00am-7:00pm; Saturday, 8:00am-4:00pm)