

## UNIVERSITY OF SANTO TOMAS GRADUATE SCHOOL ONLINE Application 1st Term A.Y. 2023-2024



# **1. FILL OUT**

## Fill out the following forms:

- 1. Application Form
- 2. Personal Data Sheet https://forms.gle/jRfosZuCRvZYuaA38
- 3. Referral Form

#### Important Note:

Only one (1) referral form is required. Referral form should come from a professor of previous school attended or current immediate supervisor at work. Submit a pdf copy of the referral form via the google form below. This confidential form must be directly sent to our office by the recommender.

https://forms.gle/kYu5VQPq6Azf7DvK6

## 2. PREPARE DOCUMENTS

#### Prepare separate PDF copies of the following documents:

- Application Form (with photo)
- Admission Essay (see instructions given on page 2 of the application form)
- Certificate of General Weighted Average (GWA) or GPA for non-UST Graduates
- Official and Original Transcript of Records
- Certificate of Good Moral Character (from previous school attended)
- For MBA applicants: Certificate of Employment
- For MSOT, MSPT, MS in Pharmacy, MS Architecture and MA Nusing: Copy of PRC License or Board Exam Results
- For PhD applicants who earned degrees outside UST: Abstract Page and Approval Sheet of MS/MA thesis.
- For foreign applicants from EFL countries (English as a Foreign Language): TOEFL, IELTS or TOEIC

## **3. PAY AND SUBMIT**

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Deposit application fee (Php 400 for Local applicants; Php 750 for Foreign applicants) at UST accredited bank partner.

Bank name/address:

Bank of the Philippine Islands, España-UST Branch, España, Sampaloc, Manila

#### Account Name:

University of Santo Tomas

Account Number:

0151-0000-45

Include PDF file of the deposit slip in your google form submission.

Submit PDF copy of documents via link below or you may submit onsite at the UST Gradaute School Office:

> Tuesday-Friday - 10:00am-9:00pm Saturday - 8:00am-7:00pm

https://forms.gle/st1tp6ricQc3Kyap6

## 4. CHECK EMAIL

Wait for an email confirmation regarding the status of your application. This notification will be sent on or before August 7, 2023

> <u>Deadline of Application:</u> August 5, 2023

## Reminder for foreign applicants:

Once accepted, foreign students must pay the out-of-state fee prior to enrollment.

# Classes Start August 9, 2023

For inquiries, please contact: graduate-school.admission@ust.edu.ph

USTGS Live Online Support (Tue-Sat 1:00-4:00pm) https://bit.ly/USTGS-LiveOnlineSupport2023