



UNIVERSITY OF SANTO TOMAS GRADUATE SCHOOL



ONLINE Application for 2nd Term A.Y. 2021-2022



1. FILL OUT

Fill out the following forms:

1. Application Form

http://graduateschool.ust.edu.ph/wp-content/uploads/2014/10/gs-application_fillable.pdf

2. Referral Form

http://graduateschool.ust.edu.ph/wp-content/uploads/2014/10/gs-referral-form_fillable.pdf

Important Note:

Only one (1) referral form is required. This confidential form must be directly emailed to our office by the recommender. Referral form should come from a professor of previous school attended or current immediate supervisor at work. Submit a pdf copy of the referral form via email at graduate-school.admission@ust.edu.ph



2. PREPARE DOCUMENTS

Prepare separate **PDF copies** of the following documents:

- Application Form (with photo)
- Admission Essay (see instructions given on page 2 of the application form)
- Certificate of General Weighted Average (GWA) or GPA for non-UST Graduates
- Official and Original Transcript of Records
- Certificate of Good Moral Character (from previous school attended)
- For MBA applicants: Certificate of Employment
- For PhD applicants who earned degrees outside UST: Abstract Page and Approval Sheet of MS/MA thesis.
- For foreign applicants from EFL countries (English as a Foreign Language): TOEFL, IELTS or TOEIC



3. PAY AND SUBMIT

Deposit application fee (Php 300 for Local applicants; Php 750 for Foreign applicants) at UST accredited bank partner.

Bank name/address:

Bank of the Philippine Islands, España-UST Branch, España, Sampaloc, Manila

Account Name:

University of Santo Tomas

Account Number:

0151-0000-45

Include PDF file of the deposit slip in your google form submission.

Submit PDF copy of documents via link below:

<https://forms.gle/8dKN5UxBDK7UVVp49>



4. CHECK EMAIL

Wait for an email confirmation regarding the status of your application. This notification will be sent on or before **January 14, 2022.**

Deadline of Application:

January 10, 2022

Reminder for foreign applicants:

Once accepted, foreign students must pay the out-of-state fee prior to enrollment.

Classes Start January 18, 2022

For inquiries, please contact:
graduate-school.admission@ust.edu.ph