





**Before applying for online WCE consider these TECHNICAL REQUIREMENTS:**

- Desktop or Laptop computer (Mobile phones and Tablets are NOT allowed)
- CPU should be at least Core i5
- Web camera should have a resolution of at least 720p
- Microphone
- STABLE internet connection. Internet speed of at least 10 Mbps




# NOW APPLICATION PROCEDURE



**Disrupted internet connection, whether temporary or permanent, encountered in the middle of the online WCE, will automatically forfeit the test and result in RETAKE.**

**1 Download** a copy of your grades from your MyUste Student Portal


**Requirements for M.A./M.S.: 30 Academic**

- ▶ 6 units of prerequisite courses
- ▶ 9 units of core courses
- ▶ 15 units of specialization courses

**Requirements for Ph.D./Ed.D.: 39 Academic Units**

- ▶ 9 units of philosophy courses/applied courses
- ▶ 30 units of specialization courses

*Am I qualified to take the WCE?*



**2 Accomplish** the application form


<http://graduateschool.ust.edu.ph/wp-content/uploads/2014/10/wce-form-fillable.pdf>

*What courses should I select for WCE?*

M.A./M.S. students must choose six (6) courses (2 core and 4 specialization)

Ph.D./Ed.D students must choose eight (8) specialization courses

**Note: On-going courses are not allowed.**



**3 Pay application fee through our partner bank**


Bank name/address:  
Bank of the Philippine Islands, España-UST Branch, España, Sampaloc, Manila

Account Name:  
University of Santo Tomas

Account Number:  
0151-0000-45

*How much is the WCE application fee?*

MA/MS: Php 3,000.00  
PhD/EdD: Php 3,500.00



**4 SUBMIT**


Pdf copies of your grades, WCE application form and payment slip to: [wce.gs@ust.edu.ph](mailto:wce.gs@ust.edu.ph)

Follow the subject title format:  
Name (Program) WCE Application 2TAY20-21

Example:  
Juan Dela Cruz (MBA) WCE Application 2TAY20-21

*How will I know if my submission is successful?*

You will receive an email confirmation no more than three (3) working days after submission.



**5 Check our website**

<http://graduateschool.ust.edu.ph/> for the posting of your WCE schedule on March 20, 2021.

Two courses will be allotted per day (9:00AM - 11:30AM & 1:30PM - 4:00PM).

*When is the WCE?*

MA/MS: April 19, 26, 2021  
May 3, 2021

PhD/EdD: April 19, 26, 2021  
May 3, 10, 2021



**Deadline of WCE Application is on March 1, 2021.**

**Schedule of Online WCE Orientation is on March 27, 2021 (5:00PM to 7:00PM). The link for the orientation will be sent to your email address by March 25, 2021. All WCE test-takers are REQUIRED to attend the Orientation.**