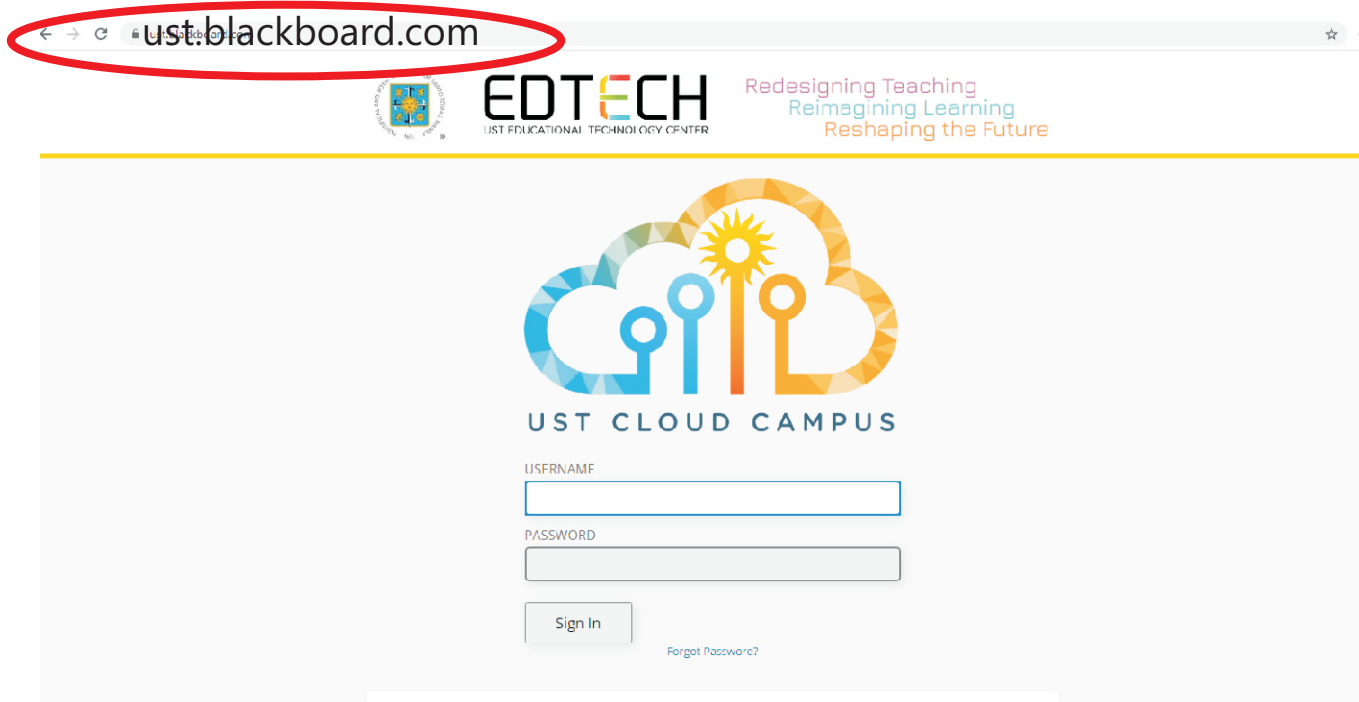


# 1. Enter the Cloud Campus through the website:

**ust.blackboard.com**



A screenshot of a web browser showing the URL [ust.blackboard.com](http://ust.blackboard.com) in the address bar, which is circled in red. Below the browser, the EDTECH logo and tagline "Redesigning Teaching, Reimagining Learning, Reshaping the Future" are visible. The main content area features the "UST CLOUD CAMPUS" logo, which consists of a stylized cloud with circuit-like elements and a sun. Below the logo are two input fields: "USERNAME" and "PASSWORD", both currently empty. A "Sign In" button is positioned below the password field, and a "Forgot Password?" link is located below the "Sign In" button.

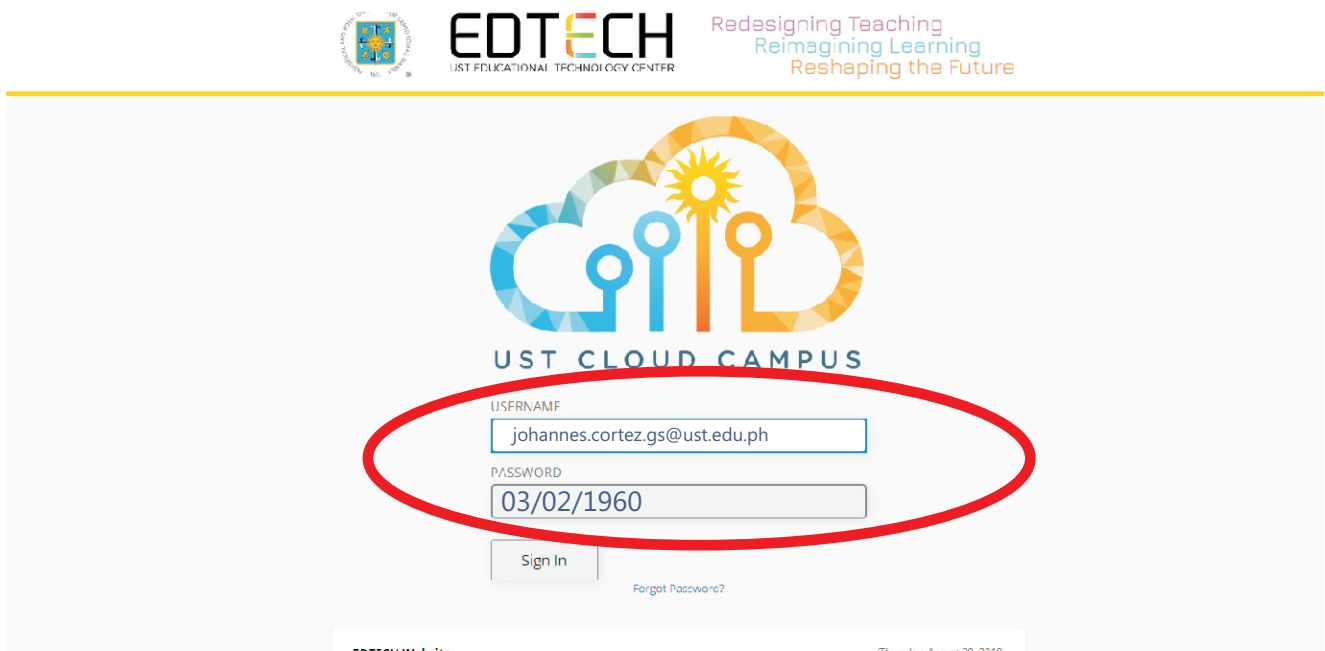
# 2. Enter your username and password:

username: `firstname.surname.gs@ust.edu.ph`

e.g. `johannes.cortez.gs@ust.edu.ph`

password: birthday = month/day/year

e.g. `03/02/1960`



A screenshot of the same Blackboard login page as above, but with the "USERNAME" and "PASSWORD" input fields filled in. The "USERNAME" field contains `johannes.cortez.gs@ust.edu.ph` and the "PASSWORD" field contains `03/02/1960`. These two fields are circled in red. The "Sign In" button and "Forgot Password?" link remain visible below the fields. At the bottom of the page, the text "EDTECH Website" is on the left and "(Thursday, August 30, 2018)" is on the right.

**3. Inside the Organization Page, locate and click COURSES in the side navigation menu.**

**4. Inside COURSES, click the drop down menu (CURRENT COURSES or OTHERS) and look for the course site. Launch the course by clicking the course icon.**

The screenshot displays the Blackboard Ultra interface for the 'Courses' page. The browser address bar shows 'ust.blackboard.com/ultra/course'. The left sidebar contains navigation options: UST Cloud Campus, April Joy Gascon, Activity Stream, **Courses** (highlighted in yellow), Organizations, Calendar, Messages, Grades, and Tools. The main content area is titled 'Courses' and shows a filter for 'Special Term AY 2019-2020'. A red box highlights the 'OTHERS' dropdown menu. Below this, there is a search bar and a filter set to 'All Courses'. Two course cards are visible: 'St. Thomas and Critical Thinking' (highlighted in red) and '000.00.learn.track DPPI Training SITE'. Both cards show 'Multiple Instructors' and include information icons and star icons.

# 5. For HELP/Inquiries/Questions:

