

Assessment/Payment Step by Step Procedure

<https://myuste.ust.edu.ph/student/>

1. GO TO MYUSTE PORTAL



Senior High School and College
Student Portal

LOGIN

Username:

Sample username: 2011001234

Password:

Security Check

I'm not a robot 
reCAPTCHA
Privacy - Terms

Login

[Forgot your password?](#)

GUIDELINES

» [Step-by-step procedure for Online Enrollment](#)

ANNOUNCEMENT

To: All SHS Students

RE: Orientation

2. Enter your username and password

- [College of Accountancy](#)
- [College of Architecture](#)
- [Faculty of Arts and Letters](#)
- [College of Commerce and Business Administration](#)
- [College of Tourism and Hospitality Management](#)
- [College of Education](#)
- [Faculty of Engineering](#)
- [Graduate School of Law](#)
- [Graduate School](#)
- [Institute of Information and Computing Sciences](#)
- [Institute of Physical Education and Athletics](#)
- [Faculty of Medicine and Surgery](#)
- [Conservatory of Music](#)
- [College of Nursing](#)
- [Faculty of Pharmacy](#)
- [College of Rehabilitation Sciences](#)
- [College of Science](#)

Assessment/Payment Step by Step Procedure

- Profile
- Grades
- Course Detail
- Online Transactions**
- Billing/Payees
- Evaluation
- Downloadables
- Account
- Logout

Online Assessment
Elective Selection

3. Click Online Transactions and select Online Assessment

Personal Information

Student Number	2010041527	Nationality	FILIPINO
Last Name	[REDACTED]	Legal Status	CITIZEN OF RP
First Name	M [REDACTED]	Baptized In	MANILA
Middle Name	M [REDACTED]	Postal Code	1008
Auxiliary Name	-	Employer's Tel. No.	4061611 LOC 8254
Birth Date	30-NOV-1996	Working Status	WORKING
Birth Place	VINTAR, ILOCOS NORTE		
Gender	F		
Religion	R. CATHOLIC		
Address Line 1	12 [REDACTED] ILOCOS NORTE, ILOCOS NORTE		
Address Line 2	MANILA		
Civil Status	SINGLE		
APCR No.	-		



Assessment/Payment Step by Step Procedure

GUIDELINES

- » Step-by-step procedure for Online Enrollment
- » Account Activation Guide
- » Frequently Asked Questions
- » Payment Thru BPI
- » Payment Thru Metrobank

myUSTe > Online Assessment

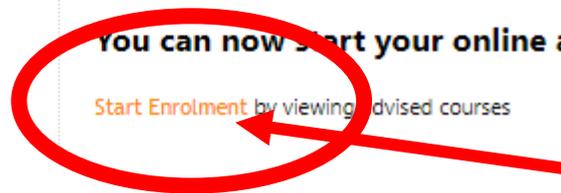
Welcome **MARIA**

Student Number	20
Program	MS HUMAN RESOURCE MANAGEMENT
Term	First Term
Academic Year	2020 - 2021
Online Assessment Activity logs:	
Payment Term	Full Payment
Amount to pay	PHP 24,227.00
Assessment Date	08/01/2020
Status	Awaiting payment / Processing payment

[Click here to change Academic Year and Term for Online Assessment](#)

You can now start your online assessment by simply clicking the link below

[Start Enrolment](#) by viewing advised courses



4. Click START ENROLMENT

Assessment/Payment Step by Step Procedure

UNIVERSITY OF SANTO TOMAS
MYUSTe Senior High School and College Student Portal
España Blvd., Sampaloc, Manila

Profile | Grades | Course Details | Online Transactions | Billing/Fees | Evaluation | Downloadables | Account | Logout

myUSTe > Online Assessment > Advising

ADVISING [STEP 1/3]

List of courses advised by the Office of the Dean

Student Name	[REDACTED]
Student Number	[REDACTED]
Program	MS HUMAN RESOURCE MANAGEMENT
Term	First Term
Academic Year	2020 - 2021

LIST OF COURSES / SUBJECTS

Course Title	Course Schedule
ST. THOMAS AND CRITICAL THINKING	W 06:00pm - 09:00pm Rm.
QUANTITATIVE BUSINESS ANALYSIS AND STATISTICS	S 11:00am - 02:00pm Rm.

Next Step Assessment

4. Click Next Step Assessment

Assessment/Payment Step by Step Procedure

ASSESSMENT [STEP 2/3]

Student Name	[REDACTED]
Student Number	[REDACTED]
Program	MS HUMAN RESOURCE MANAGEMENT
Term	First Term
Academic Year	2020 - 2021

Payment Terms: FULL PAYMENT

Break down of Fees (Click the + sign to expand) [Click here for printer friendly version](#)

- OTHER CHARGES	766.00	PHP 766.00
COMPUTER	766.00	
+ OTHER FEES		PHP 6,310.00
+ TUITION		PHP 13,086.00
+ MISC		PHP 4,066.00
Full Payment:	PHP 24,228.00	Total Fee Assessed: PHP 24,228.00
		Amount to pay: PHP 24,227.00
Old Account:	-PHP 1.00	

Select a bank:

Payment via BPI

Payment via Metrobank

Click the + sign to view breakdown of fees

5. Select a bank and click Payment Information

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- » Payment Thru Metrobank

Payment via BPI [STEP 3/3]

Payment Terms: **FULL PAYMENT**
You selected to pay **PHP 24,227.00**

[Click here to pay via Metrobank](#)

1. DEPOSITORS of BPI or BPI Family Savings Bank - ATM, Phonebanking or Internet:

Note: Mobile banking not included.

a. ATM & Phonebanking - prior enrollment of UST as a merchant is necessary.

- Enroll UST as a merchant: BPI depositors may go to any BPI branch; BPI Family Savings Bank depositors may go to any BPIFAM branch.
- Enroll your 10-digit Student Number as the "Reference Number"
- Upon enrollment, you may start paying the next day
- ATM Banking - any BPI ATM nationwide
- Phonebanking - Call 89-100

b. Internet Banking -

- Go to <http://www.bpiexpressonline.com>
- Personal login
- Go to "Bills payment"
- Go to "Enroll all other bills" (if UST is not yet enrolled)
- Go to Bill Information - Drill down and click "USTSCH"
- Enter 10-digit Student No. under "Reference No."
- Upon enrollment, you can start paying immediately

2. NON-BPI Depositors - Over-the-counter payment

a. Go to any BPI branch nationwide.

b. Fill-out Deposit/Payment Form

Merchant's Name	University of Santo Tomas (USTSCH)
Reference No.	10-digit Student Number
Planholder's Name	Student Name
Mode of Payment	Cash/Check
Amount of Payment	Php xxxxx

c. Present payment slip to BPI teller together with cash/check

d. Get validated copy and verify accuracy of information entered therein.

FOR A VALID ONLINE ENROLLMENT, PAYMENT SHOULD NOT BE LESS THAN THE "AMOUNT DUE" AND SHOULD BE MADE WITHIN THE SAME DAY OR THE NEXT BANKING DAY. PAYMENTS OF LESS THAN THE "AMOUNT DUE" WILL NOT BE ACCEPTED.

[Back](#) [End of Assessment](#)

demo.ust.edu.ph says

Enrollment is completed upon payment.

Two (2) banking days after payment, you will receive an email confirming that you are officially enrolled. If no email is received, you may send email to the UST Treasury Department through treasury_inquiry@ust.edu.ph for verification.

OK

Pop-up message after clicking End of Assessment

6. Click **END OF ASSESSMENT**