

QUALIFICATIONS:

To facilitate the selection of the participants for the certificate course, the candidate must meet the following requirements:

- a minimum of one (1) year work experience in community development and extension/social action ministry work in an HEI;
- a bachelor's degree (or it's equivalent);
- proficiency in English and in Filipino (reading and writing);
- good computer skills, particularly in offline and online word documents and spreadsheets, and slides;
- accessibility to the internet
- please note that the participation of female professionals is highly encouraged.

REQUIREMENTS:

The candidate is also expected to submit the following electronic documents (in pdf or jpeg/png) to simbahayan@ust.edu.ph:

- Photocopy of diploma and transcript or record (TOR) or its equivalent (i.e. ETEAAP);
- Letter of intent or application letter which includes the following:
 - i. an expression of one's commitment to engage in the program including its research aspect;
 - ii. an affirmation from the college or university to keep the candidate from his/her involvement with the program for two years after completion of the course;
 - iii. the letter of intent or the letter of application must be signed and endorsed by the immediate supervisor and signed and approved by the HEI president (if no immediate supervisor, endorsed and approved by the HEI president);
 - iv. address letter of intent to:
DR. MARK ANTHONY D. ABENIR
Chair, Community Development Society of the Philippines, Inc.
Director, Simbahayan Community Development Office
University of Santo Tomas , Manila
 - v. In email subject heading, use: Certificate Course on Community Engagement and Organizing.
- Filled-out application form (kindly visit <https://tinyurl.com/y9m8p57v> to download the grant application form).
- Proof of Php1,000.00 application payment (scanned copy/photocopy of deposit slip to the account of the Community Development Society of the Philippines, Inc. (CDSP) to China Bank Current Account No. 126-161301-5). The CDSP is the partner of UST CCPED and UST SIMBAHAYAN for processing the application of course participants. Application payment is

non-refundable whenever the applicant has not been accepted to receive the scholarship grant.