

Mission Statement

We are a Catholic institution of learning dedicated to advancing the frontiers of knowledge in the theoretical and applied fields through quality graduate education that is comprehensive and responsive to the needs of society.

We are committed to the formation of scholars and high-quality professionals who are ethical, competent, compassionate, and committed to the service of their respective professions, the church, the nation, and the global community.

Vision Statement

We envision a Graduate School that stands for excellence and innovation and that is globally recognized for its distinct degree programs and quality research outputs.

Goals and Objectives

The Graduate School commits itself to develop:

1. competent professionals who, inspired by the ideals of St. Antoninus of Florence, promote excellence in the production, advancement, and transmission of specialized knowledge and skills in the sciences, the arts, and community service;
2. scholarly researchers and creative thinkers who, kindled by St. Thomas Aquinas' ardour for truth, aspire to become founts of intellectual creativity and, in their quest for quality research, are proficient and critical in assessing and communicating information in various fields that impact the professions, the church, the nation, and the global community;
3. professional Christian leaders who, touched by St. Dominic de Guzman's apostolic fire and warmed by Mary's motherly care, articulate ethics and truth, high level of moral maturity in resolving issues and promoting social justice and compassion for the poor, and care for the environment;
4. globally engaged citizens who, with ardent advocacy for life, promote a deeper understanding of tolerance and justice as well as linguistic, religious, and cultural diversities as a result of precise evaluation of modern problems and inquiries;
5. committed scholars who, nurtured by the dogmas of Christian faith and values, are dedicated to the pursuit of truth through the promotion of an intellectual culture that values academic rigor and freedom of scientific investigations; and
6. lifelong learners who, empowered by St. Antoninus of Florence's zeal for learning, are committed to the advancement of a higher culture through a continuous search for intellectual inquiries and new knowledge as well as faithfulness to Catholic intellectual traditions.

Program Intended Learning Outcomes (PILO)

Upon successful completion of the Master of Arts major in Hospital Administration, the graduate will be able to:

1. Promote a culture that values intellectual and academic rigor and apply theory and skills to real-world and professional setting relevant to effective Hospital Management.
2. Demonstrate ability to analyze and generate innovative ideas by applying the appropriate and effective methods of research and inquiry in solving Hospital Management problems.
3. Demonstrate the hallmarks of ethically-charged hospital executives and show capacity to work confidently and competently and lead by word and example and concretize a well-formed conscience, in resolving management issues and promoting justice and integrity in the workplace.
4. Display high-level proficiency in the workplace in accessing and using information and effectively communicate their ideas to the intended health care stakeholders in written and oral form.
5. Manifest local and global awareness to value human dignity of health care stakeholders, tolerance and equality with fellow, differences in linguistic, religious and cultural diversity and the ability to navigate and work in harmony between and among cultures.
6. Engage in continuous learning and reflection to pursue new and effective knowledge and specific hospital management skills and to apply effectively these to professional practical settings.

MASTER OF ARTS MAJOR IN HOSPITAL ADMINISTRATION

PREREQUISITE COURSES: (6 UNITS)

GS 500 - St. Thomas and Critical Thinking

Principles of and skill in critical thinking according to St. Thomas Aquinas in the three areas of mental cognition simple appreciation, judgments and reasoning, and of common fallacies towards the acquisition of the art of organization.

GS 501 - Research Methods

Various research approaches, qualitative & quantitative, applied to generate new knowledge, validate theories & interventions and influence standards & policies affecting health through research outcomes.

CORE COURSES: (9 UNITS)

HA 601 - Biostatistics

On outcomes based course which emphasizes both the theoretical and the practical aspects of biostatistics. This course presents fundamental concept in description biostatistics of laboratory data analysis of one,

two, three or more samples. Topics include discrete and continuous probability models, expectation, hypothesis testing and confidence for means, proportions, and counts; maximum likelihood estimation; sample size determination non-parametric and parametric methods, graphical displays and data transformations.

HA 602 - Introduction to Hospital Administration

The course is focus on the analysis of the nature, functions, processes and purpose of Hospital Management. It explores the complex organizational theories, strategies and techniques in a hospital system that will develop the graduates to demonstrate practical and functional administrative knowledge in hospital system.

HA 603 - Medical/Health Informatics

This course examines the dynamics of biomedical computing from legal, ethical, social and research perspective. The course will also provide the student with grounding in the fundamentals of scientific and professional practices including the evolution and implementation of architectures & networks, the design and theory of record-keeping systems, therapeutic devices, clinical decision-making techniques, the digital laboratory and integrated health management system. By means of this course, the student will explore the administrative and technical environment of health care informatics as well as the techniques of data capture and storage employed in this profession. Students should be able to analyze medical/health information requirements, design system alternatives, manage information technology, identify and implement user-training strategies, and evaluate the effectiveness of clinical and/or management information systems in patient care.

SPECIALIZATION COURSES: (15 UNITS)

HA 701 - Human Resources Management of Hospital

This course is focused on the distinct characteristics of the human resource management in hospital or health care setting. Current human resources strategies and techniques will be analyzed in which interrelationship among the various human resources management functions will be given emphasis, especially as it is practiced in today's organizations.

HA 702 - Human Behavior in Health Care Organization

This is designed to integrate the distinct nature and scope of organizational behavior of human resources in health care, its causes and effects to work relationship within the internal and external environment. It analyzes how many human resources behave so distinctly in a hospital or health care setting. It explores the contribution of the non-medical in health care organization as they essentially interact with one another and identify positive outcomes in Health Care.

HA 703 - Ethics in Health Care Delivery (Bioethics)

This course is designed to make the HA graduate student to explore the value of the discipline of Bioethics or Ethics in Health Care Delivery the management of health care institution especially Hospital. It should

stimulate and encourage them as health care professionals and executives as health care practice is essentially and ethical practice through reflective thinking. The student integrates ethical consciousness and reasoned analytical judgment as necessary part of health caring, thus making them conscientious hospital managers with mortal standing.

HA 704 - Financial Management of Hospital

An outcome focused course that exposes the graduate students to corporate and international financial systems. It applies techniques of financial analysis and valuation of assets, modern theories, local and global capital budgeting, capital structure, dividend policy, long-term financing capital management, and risk management and strategic analysis of actual financial problems faced by business concerns through case analysis in a hospital or health care setting.

HA 705 - Current Trends in Hospital Usage and Management

Examine current trends in hospital utilizations and management vital to the generation or production concepts and theories in hospital management as well as strategic management. It explores current industrial benchmarks and success stories in hospital management.

HA 706 - Strategic Hospital Planning, Design and Construction

This is an inter-disciplinary on the forces controlling the hospital organizations' infrastructures, including status of technology and current building legislations, its planning, developing, designing, contracting and relationship among various services in the organization.

HA 707 - Hospital Organization and Administration: Principles and Practice

This course analyzes the development of the hospital as a health institution focusing in particular on the growing complexities of hospital organization and integrates ways of dealing with new concepts and structures. It examines various models of hospital organizations and structures, and the roles of the administrators, medical staff, health allied professionals and non-medical staff.

HA 708 - Nursing Administration II (Nursing Practice)

A course focus on the application of the theories and principles of administration in nursing services viewed in the context of health care system beset with economic and financial challenges. The graduate student should be able to analyze the hospital Nursing Service Administration process, Human Resources Development Program, basic elements in Nursing Management including personnel policies, physical facilities, supplies and equipment and inventory and be able to create policies, systems and guidelines. The students are expected to design forms and evaluation tools used in the management of Nursing Service and utilize Quality Improvement Program for Organizational effectiveness. Benchmarking is the culmination of the course.

COGNATE: (3 UNITS)

Any related course that has substantial bearing on Thesis.

OTHER REQUIREMENTS: (9 UNITS)

Written Comprehensive Examinations (WCE)

TW I - 3 units (Thesis Proposal)

TW II - 3 units (Research Colloquium)

TW III - 3 units (Thesis Defense)

Total = 42 Units

Summary of Program Requirements

Degree Requirements	units
Prerequisite Courses	6
Core Courses	9
Specialization Courses	15
Cognate Courses	3
Written Comprehensive Exam	--
Thesis Writing I	3
Thesis Writing II	3
Thesis Writing III	3
TOTAL	42

**UST Graduate School Administration
Officials and Faculty Set-up**

MARILU R. MADRUNIO, Ph.D.
Dean

FR. JOSÉ ANTONIO E. AUREADA, O.P., S.Th.D.
Regent

ALEJANDRO S. BERNARDO, Ph.D.
Faculty Secretary

GRECEBIO JONATHAN D. ALEJANDRO, Dr.rer.nat.
Director for Graduate Research

MARILYN D. YAP, Ph.D., Ed.D.
Program Lead
Nursing, Hospital Administration,
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PROFESSORIAL STAFF
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Alita R. Conde, M.A.N., Ph.D.

Rev. Fr. Jerry R. Manlangit, O.P., M.H.A., Ph.D.

Conrado T. Montemayor, Ph.D.

Victoria Edna G. Monzon, M.D.

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Marilyn D. Yap, M.A.N., M.H.A., Ph.D., Ed.D.



University of Santo Tomas
THE CATHOLIC UNIVERSITY OF THE PHILIPPINES
MANILA, PHILIPPINES
The Graduate School

MASTER OF ARTS MAJOR IN

**HOSPITAL
ADMINISTRATION**

AY 2014 - 2017