

GRADUATE SCHOOL MISSION STATEMENT

We are a Catholic institution dedicated to advancing the frontiers of knowledge in the theoretical and applied fields through quality graduate education that is comprehensive and responsive to the needs of society. We are committed to the formation of scholars and high level professionals who are ethical, competent, compassionate and committed to the service of the Church, the Nation and the Global Community.

GRADUATE SCHOOL VISION STATEMENT

We envision a Graduate School that stands for excellence and innovation and that will be globally identified for the distinction of its programs and quality of its research.

GRADUATE SCHOOL GOALS

To realize this mission-vision, the Graduate School commits itself within the next five (5) years:

- To develop the intellect and creativity through excellence in instruction, research, and extension work.
- To form scholars and high level professionals in the arts and humanities, the natural and allied health sciences, the social and management sciences who are ethical and who demonstrate competencies functional in both the local and global workplace.
- To hone the professional and social skills, and critical capabilities of students enabling them to become responsible leaders in their careers and community.

- To provide students opportunities to serve the larger community through extension work and community service.
- To produce quality research in the various fields of knowledge that is internationally recognized.
- To recruit Faculty who are acknowledged experts in the field and to complement the teaching staff by inviting international scholars in the various disciplines.
- To build partnerships and linkages between the Graduate School and academic institutions, industry and government entities at the local and international level.
- To enhance the image and visibility of the Graduate School and its work in both the local and global community.

APPLICATION PROCEDURES

- A. Application for admission to the UST Graduate School is until October 15 for October enrollees, April 5 for Summer enrollees and May 25 for June enrollees.
- B. Application forms for Admission are available at the UST Graduate School, UST Admissions Office & at the UST Graduate School Web Site – <http://www.ust.edu.ph>

REQUIREMENTS:

Certified true copy of Transcript of Records, one (1) colored passport size, recent photo (if any) document(s) attesting to passing a Bar/Board Exam, or being a scholar of any agency.

Two (2) Referral Forms: One(1) for the current (immediate) superior (or Dean, in the

case of a school); and the other, for the professor in one specialization (major) subject.

For Foreigners:

All of the above and;
TOEFL English Proficiency and Student Visa Requirements.

ADMISSION REQUIREMENTS

1. Bachelor's Degree in Management or related courses with a general average of at least 2.0/85% or B.
2. Complete accomplished application and referral forms.

PHILOSOPHY & OBJECTIVES

Committed to intellectual expertise, scholarly research and the spirit of community involvement, the HRM program is built on the strengths and traditions of the University of Santo Tomas. The HRM program is envisioned to produce world class business leaders imbued with Christian and Ethical values.

The Faculty members in the program are management practitioners and academic scholars who pool their knowledge to stress the skills required to face unexpected challenges and to provide realistic solutions created by change.

Students are motivated to make the MHRM Program not only a center of excellence but also a center of leadership. The course offerings enable students to build their careers as managers; update their knowledge and skills in order to gain an understanding of the universal factors that influence the success of business; and to develop lifelong skills to address the management issues of tomorrow.

CURRICULUM

MASTER IN HUMAN RESOURCE MANAGEMENT (Non-Thesis Option)

PRE-REQUISITE SUBJECTS: 6 UNITS

GS 500 - St. Thomas on Critical Thinking
GS 501 - Research Methodology

CORE SUBJECTS: 12 UNITS

HRM 601 - Management of an Enterprise
HRM 602 - Quantitative Business Analysis and Statistics
HRM 603 - Philosophy of Business
HRM 604 - Management Accounting & Control Systems

MAJOR SUBJECTS: 30 UNITS

HRM 701 - Organizational Behavior/
Organizational Psychology
HRM 702 - Organization & Job Design
HRM 703 - Human Resource Management
HRM 704 - Training & Development
HRM 705 - Labor Management Relations
HRM 706 - Policies & Strategic Management
HRM 707 - Appraisal System
HRM 708 - Human Resource Planning
HRM 709 - HRM Policy Formulation
HRM 710 - Career Development
HRM 711 - Compensation Theory & Applications
HRM 712 - Special Topics

COGNATE SUBJECTS: 3 UNITS

Any subject in other major fields that has substantial bearing on thesis.

OTHER REQUIREMENTS

Written Comprehensive Examinations (WCE)
Strat. Plan - 3 units

Total = 54 Units

UST GRADUATE SCHOOL ADMINISTRATION OFFICIALS AND FACULTY SET-UP



GRADUATE PROGRAM

AY 2004 – AY 2006

HRM

Master in Human Resource Management (Non-Thesis Option)

SUMMARY OF COURSE REQUIREMENTS

Table with 2 columns: Requirements, Units. Rows include Required (6), Core Subjects (12), Major Subjects (30), Cognates (3), Written Comprehensive Exam (--), Strat. Plan (3), and TOTAL Units (54).

SCHOOL CALENDAR

The University of Santo Tomas follows an Academic Year Calendar of two (2) semesters and a summer term.

Summer Term: April-May

For further information, please call, Tele-Fax: (632) 740-9732 or Tel. No. (632) 786-1611 loc 8247; 731-5396 Web-http://graduateschool.ust.edu.ph E-mail: odgs@mnl.ust.edu.ph

or write to: The Dean/Faculty Secretary UST Graduate School España, Manila, Philippines 1008

LILIAN J. SISON, Ph.D. Dean

JOSÉ ANTONIO E. AUREADA, O.P., S.Th.D. Regent

MICHAEL ANTHONY C. VASCO, Ph.D. Faculty Secretary

CARLOS P. GARCIA, Ph.D. Director for Graduate Research

ANNA MARIA GLORIA-WARD, M.A. Director, Center for Professional Development & Consultancy Services

ROMUALDO DEL ROSARIO, Ph.D. Supervising Scientist, UST Botanical Garden

CONRADO MONTEMAYOR, Ph.D. Chair, Management Committee

PROFESSORIAL STAFF

- HECTOR M. AGUILING, Ph.D.
CORAZON R. ARBOLEDA, M.Ed.
JOHN S. BALA, Ph.D.
LUCILA BANCE, Ph.D.
EMMANUEL BATOON, M.A.
CELSD D. BENOLOGA, Ph.D.
EMILYN CABANDA, Ph.D.
DIOSDADO CABILING, Ph.D.
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